

World Class Gymnastics Camp Information Packet

Parents/Guardians

You have many choices when it comes to finding the best camp for your child/children. Let *World Class Gymnastics* ease that concern while giving your child a fun and exciting camp experience. Our camp program will give your child access to increased physical fitness, confidence, strength building, friendship, and gymnastics.

Our staff will lead your child in organized games and activities, arts and crafts, and supervised play in our fun and safe 18,000 square foot facility. We train the beginner to the advanced gymnast to grow and learn safely.

By taking a few moments to review the information packet, you will have an understanding of our policies and procedures. Reading the packet will ensure that everyone gets off to a successful start.

Camp Registration and Sign Up

Summer Camp membership/registration fee:

1 st child	\$25
2 nd child	\$20
Family rate (3or more)	\$55

The membership fee is non-refundable. However, if you decide to register for gymnastics classes in the future, this fee will be applied towards the annual membership fee rate.

Camp Pricing and Details

Full Day:	9am-3pm	\$55/day/child
Half Day:	9am-12pm	\$35/day/child

1 Full Week:	Monday – Friday	\$165
2 Full Weeks:		\$155/week/child
3-5 Weeks:		\$145/week/child
6-8 Weeks:		\$135/week/child

Extended Day:

Morning Extended Day	8-9am	\$7/hour/child
Afternoon Extended Day	3-6pm	\$7/hour/child

(If you know you will use the majority of the extended day hours, there is an option for prepaying at a discounted rate.)

Pre-Pay Extended Day Options:

Morning Extended Day (Mon-Fri 8-9am)	\$30/week/child
Afternoon Extended Day (Mon-Fri 3-6pm)	\$70/week/child
BOTH Morning & Afternoon	\$90/week/child

Group Placement: These are the ages we like to keep our groups in. A child's skill level may move them up or down an age group however we will do our best to make their camp experience enjoyable and safe. We understand that friends like to be in groups together however, age and skill level will dictate placement.

- 4 - 5 years
- 6 - 9 years
- 10 - 12 years

Lunch and Snacks: Campers must bring their own lunch. We do provide a morning snack with juice or water. If your child has any allergies, please make sure they are listed on the camp registration form. Please do not provide foods that need to be heated or are difficult for your child to open.

Snack Accounts: A snack account can be set up to allow your child to purchase snacks and/or drinks. This includes chips, crackers, cookies, candy, soda, gatorade or water to go along with their lunch if you desire. You can send cash with your child or allow them to charge the card on file for their purchases. Should you send cash, it will need to be given to the front desk, as we will not be responsible for lost or stolen cash. Please let us know at the time of registration if your child is allowed to charge snacks to their account.

Dress Code

- Girls: Leotard (preferred)
 - T-shirt and shorts (elastic waist – no zippers, buttons, buckles)
 - No jewelry (stud earrings are allowed – nothing dangling)
 - No shoes – bare feet
 - Hair tied back, away from face
- Boys: T-shirt and shorts with elastic band (no jeans, zippers, buttons, snaps, buckles)
 - No shoes – bare feet

Technology:

Please refrain from bringing in technology (phones, tablets, apple watches, etc.). Campers are not allowed to use this unless they are in extended day. Please do not try to contact your children on their phones throughout the day. We will be more than happy to get them from the floor or activities to have them speak with you over the phone if you call the front desk. World Class Gymnastics is not responsible for any lost or stolen items.

Daily Schedule (This may vary slightly due to activities or special events during camp)

- | | |
|------------------|---|
| 8:00 – 9:00am | Extended Day (\$7/hour/child) |
| 9:00 – 10:00am | Warm up and gymnastics stations |
| 10:00 - 10:30am | Snack and bathroom break |
| 10:30am– 12:00pm | Gymnastics and fitness stations |
| 12:00 – 1:00pm | Lunch, craft, bathroom break |
| 1:00 – 2:55pm | Gymnastics obstacles, challenges, games, pit time |
| 2:55 – 3:00pm | Prepare to leave |
| 3:00 – 3:10pm | Pick up time |
| 3:00 – 6:00pm | Extended Day (\$7/hour/child – scheduled) |

*Any child not picked up by 3:10pm will go into extended day and will incur the appropriate charges on their account.

Payment Policy:

- *A credit or debit card must be kept on file to hold your spot.
- *We accept major credit card, cash or check as payment options
- *If paying with cash or check, the 50% deposit must be paid before their spot is secured and the balance must be paid on the Friday before the camper is to arrive or their spot will not be saved.
- *At the time of registration, you must pay a minimum deposit of 50% of the camp tuition price plus the registration fee (if applicable).
- *Any remaining tuition balance for the week will be run on the card on file on the Friday before the camper will arrive. This ensures a speedy check in on Monday morning.
- *Any snack or extended day balances left unpaid by the Friday of the camp week attended will be charged to the card on file.
- *If a family has an outstanding balance on their account, we have the right to refuse participation of camp, classes, or special event until the balance is paid in full.
- *Please Pre-register!! Space may be limited and we may not be able to accept walk ins. We staff according to pre-enrollment.

Transfer of Camp Days

After your original registration, if you need to change or adjust any individual camp days or weeks, **it will be based on available openings.** If you request to transfer from one date to another, a re-stocking fee will be applied.

- *All transfer requests must be put in writing a minimum of 7 days prior to the campers first day of camp. Email is acceptable to administration@wcgymnastics.com.
- *If you are moving a single camp day, **a fee of \$5 will be applied to each day transferred per child.** This must be paid before the transfer can occur.
- *If you are moving a full week, a \$25 fee per child will be assessed and must be paid before the transfer can occur.

Cancellation

We understand that sometimes things happen or illness occurs and camp is no longer needed. We staff our camp according to the number of children pre-registered. Because of this we do charge a cancellation fee. Please remember that the registration/membership fee is **NON-REFUNDABLE** for any reason.

- *If you would like a credit for the value paid, we can apply that to your account in full, minus the registration fee. It can be used toward future camp dates, classes or special events.
- *If you are requesting a refund, please know that all registration fees and deposits are non-refundable. If you have paid your camp balance in full, a refund request is only applicable towards the balance after the deposit amount. All refund requests must be made in writing to administration@wcgymnastics.com

Example for 1 week of camp:	Registration fee:	\$25 (non-refundable)
	50% deposit paid	\$82.50 (non-refundable)
	Balance:	\$82.50 (eligible for refund)
	Total possible refund:	\$82.50

*If you still wish to receive a refund, it must first be made in writing and sent to our office email: administration@wcgymnastics.com. Please include your name, your child(ren)'s name(s), camp dates requested for refund, and reason for cancellation. The request will be forwarded to the office manager who must approve the refund. You will be notified by phone or email regarding your request.

No Show: If the camp registration has been completed and a deposit paid or balance paid in full and you do not inform us that your child is no longer attending camp you will not be eligible for a refund or credit. If there is a medical reason for your child's absence or family emergency, with proper documentation, you are eligible for a credit request. All requests must be put in writing.

Absentee: If your child misses camp due to medical reasons and proper documentation can be provided, you are eligible for a transfer request of the days missed. This request must be made in writing. The transfer request will be dependent on available camp dates. If the date you are requesting is full, and you are not willing to participate in other available dates, then you are only eligible for a credit. No refunds will be accepted.

Camper Check In & Out Procedures

- We require that your child be signed in and out each day
- Once the camper is checked in, parents are not allowed access to the gym floor, camp room or go beyond the half walls. This is for the safety of the children.
- You MUST show your ID and be on the approved pick up list for any child you are picking up.
- You will be asked for your "Safe Word" or "Password" at pick up. Any person on your approved pick up list needs to know the safe word and show ID.
- If you need to change or update you Safe Word or the people on your pick up list, you will need to do so in writing.
- We cannot release any child to a friend or family member who does not know the Safe Word and is not on the approved pick up list. We apologize for an inconvenience this may cause, however, this policy is non-negotiable for campers attending at World Class Gymnastics. It is for your child's safety.
- Check in and check out times can be very busy. Please be prepared to wait a few minutes so that the proper procedure can be followed.

Campers Code of Conduct / General Guidelines

- Campers are expected to be on their best behavior and show response to the coaching staff and listening skills. For their safety, it is important that they listen to camp staff and follow instructions. Under no circumstances will disrespect or violence toward camp staff or another camper be tolerated. If this occurs, you will be contacted and advised to pick up your child immediately. No refunds or credits will be given in this instance.
- Please do not bring you child to camp if they are sick. We do not allow children to be dropped off who are contagious or showing signs of lethargy. If your child becomes sick during the camp day, you will be asked to pick them up as soon as possible. If a camper is brought to camp sick and must be picked up, a refund or credit will not be issued for the missed day.
- If an injury should occur during camp, you will be contacted. If an emergency were to occur, we will call 911 and any emergency contacts listed on the account if we cannot get in touch with a parent.

General Questions and Answers:

Do campers need a medical examination?

We do not require a physical exam to attend camp. Gymnastics is physically demanding so if you have any concerns we recommend you speak with your child's doctor.

When should we arrive for camp?

Camp check in is from 8:50-9:00am. Arriving and signing in prior to that time will incur a charge for extended day. Early morning drop off starts at 8:00am.

Do I need to send a lunch?

Yes. Lunch is not included in the tuition price.

Will my camper be transported?

No. Any special guests or activities will be at the gym. We do not transport your child to and from activities for any reason.

My child has an epi-pen or medication where does that go?

Please bring it to the front desk in a labeled bag. Cubbies and camp area can become busy and disorganized. If there is an emergency we do not want to waste time searching for you child's medication.

I _____ (parent/guardian) acknowledge that I have read and understand the General Camp Information packet and agree to comply with the guidelines therein.